

MONTEVALLO DEVELOPMENT COOPERATIVE DISTRICT
BOARD OF DIRECTORS MEETING
Montevallo City Hall
Minutes
Regular Meeting
October 9, 2023
1:00 p.m.

Members Present: Trey Gauntt, Sonya Swords, Mark Richard

Staff Present:

Others Present: Steve Gilbert, City of Montevallo; Susan Hayes, University of Montevallo;
Regina LeCroy, Shelby County (Zoom)

The meeting was called to order at 1:00 pm by Chairman Swords. Chairman Swords, Mr. Richard and Mr. Gauntt were in attendance creating a quorum. A notice for this meeting was posted on September 12, 2023.

Mr. Richard made a motion to approve the minutes of the September 11, 2023 meeting. The motion was seconded by Mr. Gauntt. The motion was approved by a vote of three (3-0), with Chairman Swords, Mr. Richard and Mr. Gauntt voting in favor.

Mr. Gilbert reported that in the rebid for the Highway 25 Sidewalk Project four bids were received. The lowest responsible bidder was Southeastern Sealcoating. He has submitted the Letter of Request for award to ALDOT for approval and will recommend to the Council for approval tonight. Mr. Gauntt stated that he had communicated with the regional planning commission and they will cover the overages for this project from TAP funds. An email documenting this was sent to the Mayor and Mr. Gilbert. The City's match portion will increase relative to the overage at the same percent local match of 20% per the funding agreement. Mr. Gauntt stated that the City needs to have enough funds available to pay the contractor with the 80% being reimbursed by ALDOT on a 2-3 month turnaround time by ALDOT. He stated that the City should send reimbursement forms to ALDOT as soon as possible because getting reimbursed takes time.

Mr. Richard stated that the XCO Course is nearing completion with only a few minor items remaining and invitations have been sent for the ribbon cutting ceremony on October 26th.

Regarding the Victory Building / Hotel Project, Mr. Gilbert stated that a letter has been received from ADEM approving the testing plan from One Atlas. Testing will be done the week of October 23rd. Results can be expected within ten business days. The results will then be sent to ADEM and they will have 30-45 days to review. Mr. Gilbert stated he has made Rod Canter aware that he needs to go ahead and contact Cobblestone and start drafting an agreement so they can be ready when ADEM's response is received.

Mr. Gilbert stated that the 30% drawings for the Crossroad Project have been sent to ALDOT. Mr. Gilbert expects no problems because ADEM had no concerns because the tanks were far enough from the proposed right of way and there had been no reports of contamination. Mr. Gilbert stated that they will begin looking at right of way acquisition.

Mr. Gilbert stated that he expects to have the proof of the advertisement for the City paving project today or tomorrow. It will be a sealed bid because the estimate is \$150,000. He stated that he plans

to pay for this project using City fuel tax funds and does not expect to need MDCD funds at this time.

Mr. Gilbert stated that the City has met with Williams Blackstock Architects on the plans for the Community Center. The City is drafting a proposal to retain them to assist in getting some conceptual plans drawn so the project can move forward with discussions related to this project.

Mr. Gilbert stated that the City will apply for a grant thru the County's park grant program for the Orr Park Restroom project when he has the numbers he needs to do so. Mr. Gauntt asked if that would include pavilion roofs. Mr. Gilbert stated that there would be separate applications sent for both projects, the new restroom and the roof projects.

Mr. Gilbert stated that the contractor for the Wadsworth Street Project has a small punch list item left to complete. The parking bumpers were installed last Friday and seeding and grading has been done around the inlets. He stated that the Alabama Clean Fuels Coalition has asked them to hold off on installing the chargers on Wadsworth Street until they can meet.

The next regularly scheduled meeting will be on Monday, November 13, 2023 at 1:00 pm in the Council Chambers at Montevallo City Hall. The Zoom login will be provided for the meeting.

There being no further business, Mr. Richard made a motion to adjourn. The motion was seconded by Mr. Gauntt. The motion was approved by a unanimous vote of three (3-0), with Mr. Gauntt, Mr. Richard and Chairman Swords voting in favor, the regular meeting of October 9, 2023 was adjourned at 1:35 pm.

Gina LeCroy
Recording Secretary

Sonya Swords
Montevallo Development Cooperative District